



SAS Nagar

**National Institute of Pharmaceutical Education and Research
(NIPER)**

Sector 67, S. A. S. Nagar, Punjab-160062

Telephone No. 2214682-87, Fax No. 0172-2214692,2230068

No. NIPER/PUR/NIQ23/IND15075/

Date 16.02.2018

Name of Work: Annual Maintenance Contract (Comprehensive) of Water Purifiers (UV and RO) (Aqua Guard and allied makes) in NIPER S Campus Mohali .

NIPER intends to get the work of **Annual Maintenance Contract (Comprehensive) of Water Purifiers (UV and RO) (Aqua Guard and allied makes) in NIPER S Campus Mohali**, Detailed BOQ and terms condition is enclosed for your reference.

You are, therefore, requested to send your offer for the same. Rates should be quoted in enclosed BOQ only duly stamped and signed by the authorized signatory. Your quotation superscribed as **“Annual Maintenance Contract (Comprehensive) of Water Purifiers (UV and RO) (Aqua Guard and allied makes) in NIPER S Campus Mohali Due on 21. 03.2018”** should reach Reception Counter in the Secretariat Building of NIPER on or before **21.03.2018** upto 3.00 p.m. to be opened on **21.03.2018** at 3.30 p.m. in the Conference Room on the first floor of Administrative Bhawan of NIPER.

Yours faithfully

For Director NIPER

**Annual Maintenance Contract (Comprehensive) for Water Purifiers (UV and RO) in NIPER
, S.A.S Nagar.**

S. No.	Descriptions	Qty	Unit	Rates	Amount
1	AMC of Acua Guard High Flow/ ST 20000/ Classic (As per list attached).	43	No		
2	AMC of RO System. (As per list attached)	2	No		
Total					
CGST @ ____					
IGST @ ____					
G. Total in figure					
G. Total in words :-					

N

Note :-

1. The figures to be quoted in the rates and amount column should be readable.
2. Current taxes applicable may please be mentioned in the respective column.
3. The validity rates quoted by the Agency shall be for a period of 01 year.
4. Cutting/erasing shall invite cancellation of quotation.
5. Agency may inspect the site before quoting the rates.

Signatures of the Agency

Address with stamp

Dated :

AMC(comprehensive) of Water Purifiers in NIPER campus

Terms & Conditions.

1.	Scope of Work	The scope of work shall include both major and minor repairs of Water Purifiers including complete spares required from time to time at the respective locations as per list throughout the contract period.
2.	Security Deposit	Security Deposit @ 5% of the total awarded value shall be withheld from each invoice raised by the Agency till the completion of contract, which shall be refundable after satisfactory performance during the contract period.
3.	Service Schedule	<p>During the contract period, the Agency shall have to provide :-</p> <p>(a) 02Nos preventive maintenance visits during contract period.</p> <p>(b) Break down/emergency visits shall be on call basis which is to be attended within 08 hours from time of complaint . There shall be no limit on number of visitsfor emergency during the contract period. The repairs/services should be completed within a day.</p> <p>(c) The services personnel deputed by agency shall have to provide timely and proper service to the satisfaction of the engineer-in charge and users .The agency personnel must maintain good behavior with users.</p>
4.	Spares per unit	<p>Under preventive Maintenance :- The Agency shall be to replace the following items in original (Acquaguard Make wherever applicable) once during the contract period which shall be inclusive in the rates quoted by the Agency :-</p> <p>(1) One pre-filter candle per year per equipment.</p> <p>(2) Carbon black filter per year per equipment.</p> <p>(3) Sediment filter per year per equipment.</p> <p>(4) Membrane filter per year per equipment.</p> <p>Under breakdown maintenance :-</p> <p>(1) Replacement/ repair of PCB, switches and indicators etc.</p> <p>(2) Replacement of EVA & PL tube.</p> <p>(3) Hose pipe of vacuum pump.</p> <p>(4) Plastic connector, nozzles, clamps and tubing etc.</p> <p>(5) UV lamp as per the model.</p> <p>(6) Repair of outer assembly parts.</p> <p>(7) Transformer.</p> <p>(8) Any other part not included above.</p> <p>The agency has to maintain sufficient ready stock at spares of all models under AMC. In case of any water purifiers not working and need maintenance time more than 02 days, the Agency shall have to provide substitute water purifier at the same location for the period the original is under maintenance so that un-interrupted facility is provided to the users.</p>
5.	Major Damage to Equipments	In case of major damages to the water purifiers, if any, which is beyond economical repairs as deemed fit by Engineer-in-Charge. The Agency may put up its request for the replacement of equipment to maintain un-interrupted supply.
6.	Recording of Services	The services executed by the Agency shall have to be duly recorded in prescribed cards as well as in register duly indicating preventive as well as break down maintenance during the contract period. The logbooks of all the water purifiers shall be maintained by the contractor and submit the same to Engineer-in-Charge, NIPER on monthly basis.
7.	Service Reports	The Agency shall submit the service report of their visit duly countersigned by user along with invoice.
8.	Payments	<p>There will be 03 times payments to the Agency per year. The details of which are as under :-</p> <p>a) 50% . - Against completion of Ist preventive maintenance during Ist month from the date of award of order. Completion of PM consists of providing, installation & Testing of mandatory spares as agreed by the Agency.</p> <p>b) 25% - After 06 months and successful completion of services as approved by Engineer-in-Charge.</p> <p>c) Balance 25% - After successful completion of services for balance 06 months and completion of contract period subject to approval of Engineer-in-Charge, NIPER</p>

9.	Responsibility of the Agency for Manpower.	Agency shall be fully responsible for its manpower deployed, insurance, accident, damages and medicals.	
10	Contacts for Services.	Company shall indicate all service complaint Telephone Nos, and Name and Telephone No. of Service-in-Charge/Representatives of Agency within 10 days from award of order.	
11	Penalty	The complaints from NIPER shall have to be attended for rectification within 24 hours from the time of complaint. Complaint can be from users/ Engineer-in-Charge or his authorized representative. Failure of the Agency to rectify the problems of water purifiers within the time allotted to Agency shall invite penalty as mentioned below :-	
		a) If delay is upto 01 day. - b) If delay is upto 02 days. -	Rs. 100/- per day. Rs. 200/- per day.
		c) If delay is more than 02 days and special upto a week time.	The Agency shall have to take permission to rectify the problem citing the reasons for delay and time frame required to complete the job with approval of Engineer-in-Charge. If no approval is given to Agency, balance payments left for particular water filter shall ceased to be payable to Agency.
		d) If delay is more than a week time.	Order to agency shall stand cancelled.
		The penalty shall be imposed by deducting the penalized amount from the Security Deposit/ running bills of the Agency.	
12.	Rights of NIPER w.r.t awarded work	NIPER, S.A.S Nagar reserves the right to disqualify/terminate/cancel the awarded work at any time during the contract period without assigning any reasons and without issuing any notice as deemed fit by the Engineer-in-Charge/Director, NIPER. Under normal circumstances, if the performance of the Agency is found un-satisfactory, 01 month notice shall be served to the Agency before cancellation of contract. The Agency shall have to give 01 month notice in case of the agency wants to discontinue the services due to any reasons. Under such circumstances, the Security Deposit of Agency shall stands forfeited. All the govt. terms & conditions not included but applicable shall be in force.	
13	Agreement	The agency shall have to enter into Agreement with NIPER on non-judicial Stamp Paper of Rs. 100/- which shall include all the Terms & Conditions as applicable.	
14.	Arbitration	Any dispute arising due to any technical/ financial/ service related matters within contract period, the same shall be discussed and settled with the Engineer-in-Charge. The report shall be prepared and submitted to the Competent Authority, NIPER by the Engineer-in-Charge. The Director, NIPER reserves the right to cancel/extend the awarded work at any time as deemed fit. Thereafter, no representation shall be entertained by NIPER, S.A.S Nagar.	
14.	Final Authority	In all matters concerning the awarded work, the final authority rests with the Director, NIPER. The decision of the Director, NIPER will be final and binding on the Agency.	

**Signatures of the Agency
with stamp and address**

List of Water Purifier (UV, RO (Acquaguard and allied Makes) for CMC in NIPER, S.A.S Nagar

Code No.	Location	Make	Serial No	Model No.
1	Director Residence	Acqua Guard (Eureka Forbes)	-	Classic
2	Guest House	-do-	693	ST2000
3	Guest House	-do-	B07-013295	Classic
4	Auditorium	-do-	2002371	Hi-Flo
5	Gymnasium/ Swimming Pool	-do-	-	Hi-Flo
6	NPFL (Nursery)	-do-	2002361	Hi-Flo
7	Main Gate	-do-	2002383	Hi-Flo
8	Dispensary	Acquatouch	-	RO System
9	NBC	Acqua Guard (Eureka Forbes)	2026264	Classic
10	NBC	Acqua Fresh	-	RO System
11	MBA	-do-	B05-043038	Classic
12	Administration (Purchase)	-do-	D08-6002335	Classic
13	Administration (Examination)	-do-	-	
14	Library	-do-	NIPER/AG/03	ST2000
15	Satluj Hostel Boys (Mess)	-do-	DOB60024	Classic
16	Ravi Hostel (GF)	-do-	-	Classic
17	Ravi Hostel (Mess)	-do-	-	Classic
18	Ravi Hostel (FF)	-do-	B05-043387	Classic
19	Ravi Hostel (SF)	-do-	B03-009523	Classic
20	Ravi Hostel (FF)	-do-	B09-013296	Classic
21	Ravi Hostel Block A Ravi	-do-	D096016811	Classic
22	Ravi Hostel (SF)	-do-	2002362	Hi-Flo
23	Animal House (Room No. 111)	Acqua Guard	-	ST2000
24	Animal House	-do-	-	Hi-Flo
25	Animal House (Room No. 111)	-do-	2057633	Classic
26	Animal House	-do-	2063246	Classic
27	Cafeteria	Acqua Fresh	-	Hi-Flo
28	Secretariat	-do-	2002432	Hi-Flo
29	Engg	-do-	2002431	Hi-Flo
30	Seminar Hall	-do-	2002384	Hi-Flo
31	`F' Block (SF)	-do-	2026263	Classic
32	`A' Block	-do-	B-07005142	Hi-Flo
33	`I' Block	-do-	208606	Hi-Flo
34	Chenab Hostel (Ground Floor) Mess	-do-	20311839	Classic
35	Chenab Hostel (Ground Floor) Store	-do-	2003059	Classic
36	Chenab Hostel (Mess)	-do-	2002128	Hi-Flo
37	Chenab Hostel (Store)	-do-	2003090	Hi-Flo
38	Chenab Hostel (4th Floor)	-do-	2002387	Hi-Flo
39	Chenab Hostel (2nd Floor)	-do-	2035795	Classic
40	Satluj Hostel Boys (Common Room)	-do-	2003089	Hi-Flo
41	Beas Hostel Boys (Mess)	-do-	D09001277	Hi-Flo
42	Beas Hostel (Mess)	-do-	2007536	Hi-Flo
43	Beas Hostel (FF)	-do-	2002388	Hi-Flo
44	Block `C'	-do-	B07-005147	Hi-Flo
45	NTC	-do-	-	RO System

