NIPER, SAS NAGAR, PUNJAB-160062

CIRCULAR

Due to increase in Corona virus Disease (COVID-19) cases in the country and reporting of cases in NIPER also, we have to take extra care to control the spread of COVID-19. Various guidelines have already been issued in this regard earlier. It is once again requested and reiterated to follow the below given guidelines in addition to earlier guidelines, keeping in view the central govt./State Govt. guidelines, issued on the subject, that:

1. All the employees including outsourced staff coming to NIPER from outside must wear mask all the time, get temperature checked at Gate and get hand sanitized after following proper social distancing and also maintain social distancing throughout the stay on campus.

2. All regular service providers like milk men, vegetable seller, GAS suppliers and NIPER Shop keepers must also follow the above formalities. The entry of vendors and AMC/CMC contractor etc., is allowed in consultation with the concerned office/section/lab.

3. Any visitors/relatives coming from outside to meet NIPER employees either at office or at residence and who are leaving NIPER on the same day, shall be allowed entry at the gate only with prior confirmation from the concerned official/resident.

4. (i) NIPER resident employees and their family members are free to go outside campus for short period within the tri-city, if returning in few hours on the same day. But on return formalities at SI No. 1 are compulsory.
   (ii) NIPER residents and their family members going outside and who have to stay outside the campus overnight, but less than 72 hours, has to fill a self declaration as per Annexure-A and need to submit the same at the gate.
   (iii) NIPER residents and their family members who have to stay outside the campus within tri-city for more than 72 hours (keeping in view the latest Govt. of Punjab guidelines for no home quarantine for persons coming to Punjab state and going back within 72 Hours (Copy enclosed)) have to take prior permission from competent authority and to fill a self declaration as per Annexure-A and need to submit the same at the gate, before going outside. The person/family member needs to follow the COVID-19 guidelines issued by the Govt./Institute.
(iv) All those who are going outside the state for more than 72 hours have to home quarantine after applying for proper leave and permission to work from home shall be granted by competent authority only in deserving cases, provided concerned person has gone with prior permission. During home quarantine, one has to fully follow the Govt. guidelines.

5. Any visitors/relatives coming to stay overnight with the NIPER employees at their residence, the concerned employee has to take prior permission from competent authority (if coming from outside the state and have to stay for more than 72 Hours in campus) and concerned employee has to fill a declaration form as per Annexure-B. All have to follow the COVID-19 guidelines applicable to Govt. / Institute.

6. House maids/ helpers are not be allowed as per enclosed notification and the same will revised as soon as the situation improves. However if there is a pressing situation with some of the resident/ family, permission and approval is must from competent authority.

7. No one will leave head quarter without permission even when allowed to work from home. In case of non-compliance matter shall be dealt under FR 17.

8. Further appropriate action as per rule shall be taken in case of non-compliance of instructions issued by the Institute from time to time.

This issue with approval of competent authority.

(J. K. Chandel)
Officiating Registrar
Annexure A

Self Declaration

I .................................................. hereby declare as under:

1. I visited /visiting ..................., and stayed /will stay overnight at following address, as per my personal reason.

2. Mode of Transport: Public/ Personal Vehicle/Taxi/Rail/Air

3. Duration of Stay: From ...... (Date/Time) to......... (Date/Time)

4. The place visited /will visit as above is not a cantonment zone.

5. None of the family member of the place visited/will visit has any symptoms of COVID-19.

6. Approval of competent authority is enclosed. (If absence is more than 72 hours)

7. I have entered my details in travelers information section of COVA app. & Aarogya Setu app.

8. I am liable to be acted upon under section 188 of IPC as per provision of "The Epidemic Diseases Act 1897" for any non-adherence to wearing mask/social distancing etc.

9. I will follow all the guidelines wr.t. COVID-19 issued from Government/ Institute from time to time.

Signature..........................

Name of Employee..........................

Date.......................
Annexure -B

Self Declaration

I ........................................................................................................ hereby declare as under;

1. Mr. /Ms............................................................. is coming to my quarter No. ........................................ and will stay up to............ (Period) with us.
2. That he/she is coming from following address.

..............................................................................
..............................................................................
..............................................................................

3. Mode of Transport: Public/ Personal Vehicle/Taxi/Rail/Air
4. Duration of Stay: From ...... (Date/Time) to........... (Date/Time)
5. That the place as above is not a cantonment zone.
6. None of the family member of the person visited has any symptoms of COVID-19.
7. Approval of competent authority is enclosed. ..(If absence is more than 72 hours)
8. I have entered my details in travelers information section of COVA app. & Aarogya Setu app.
9. I am liable to be acted upon under section 188 of IPC as per provision of "The Epidemic Diseases Act 1897" for any non-adherence to wearing mask/social distancing etc.
10. I will follow all the guidelines wr.t. COVID-19 issued from Government/ Institute from time to time.

Signature........................................
Name of Employee..............................
Date.................................
To
All the Deputy Commissioners in the State of Punjab.

No. SCCR/2020/320

Date: 11.07.2020

Subject: Exemption from 14 days mandatory home quarantine if the person stays less than 72 hours in the state of Punjab

With respect to the subject mentioned above I have been directed to inform you that in continuation to the instructions for the inward movement of persons to Punjab issued by State COVID Control Room wide letter SCCR/2020/313, dated 03/07/20, it is further informed that "No 14-days mandatory home quarantine is required if the person stays less than 72 hours in the state of Punjab from the time of his/her arrival in the state." The concerned person will however submit a formal undertaking with the OIC of the check post in the format enclosed as Annexure-1.

Enclosed: Annexure-1

Head, SCCR -cum- Secretary
Employment Generation & Training, Punjab

Endst No. SCCR/2020/321-326

Date: 11/07/2020

A copy is forwarded to following for kind information.
1. Chief Secretary to Govt of Punjab
2. Director General of Police, Punjab
3. ACS health to Govt of Punjab
4. PS to CM Punjab
5. DIPR to Govt of Punjab
6. All CP’s and SSP’s in the state of Punjab.

Head, SCCR -cum- Secretary
Employment Generation & Training, Punjab
Annexure- I

Undertaking

1. I .................................. S/D/W of ................................., resident of .................................................., do hereby voluntarily submit that I am not coming from any containment zone and I undertake not to stay for more than 72 Hrs in the State of Punjab from my time of arrival in the state. During this period I shall monitor my health and maintain distance with those around me and interact with the assigned surveillance team in case I suffer from any symptoms consistent with COVID-19 and will immediately call at 104.

2. I have been explained in detail about the precautions that I need to follow while my stay in Punjab state.

3. I have active COVA app on my phone and I assure that it will remain active throughout the period of stay.

4. I have entered my details in travelers information section of COVA app.

5. If within a week of my return I am tested positive then I will immediately contact Govt.of Punjab at 104 and assist them in contact tracing.

6. I am liable to be acted upon under section 188 of IPC as per provision of “The Epidemic Diseases Act 1897” for any non-adherence to wearing of mask/social distancing etc.

7. My Address while stay in Punjab will be__________________________

Signatures__________________________

Date______________________________

Contact No.________________________