

**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH
SECTOR-67, SAS NAGAR -160062**

Notice Inviting Quotation

Disposal of Scrap Material lying at Scrap Yard/ Solvent Store in NIPER, S.A.S Nagar.

The Institute of National Institute of Pharmaceutical Education & Research (NIPER), Sector-67, S.A.S Nagar (Mohali), Punjab-160062 is interested to dispose off various type of scrap material "as is where is and what is basis" lying at Scrap Yard/ Solvent Store yard, NIPER through local scrap vendors. Accordingly, the rates are invited from the local scrap vendors who are interested to deal with the scrap material. The scrap contains waste papers, news paper, books, iron scrap, plastic scrap, card board, M.S & plastic drums, plastic cane, empty bottles, glass scrap, HDPE (black), Tin/Tupper, packing wooden material, ceiling fans and water cooler pumps etc.

Eligibility Criteria and Terms & Conditions for submission of Quotations :

Eligibility:

Earnest Money Deposit (EMD) @ Rs. 5000/- should be deposited in the form of Demand Draft only payable to Director, NIPER, S.A.S Nagar drawn on any scheduled bank payable at Mohali/Chandigarh.

The scrap vendors should deposit the documentary proof of having carried out at least 3 scrap disposal work in the past 3 years with any govt. institute, Central/State/Autonomous organization of government and should submit relevant proof.

Proof of PAN No.

Documentary evidence of GST No.

Address proof of the firm.

Bank account holder with proof.

Right is reserved to cancel any quotation which fails to comply with the below instructions. Tender should be sent either by REGISTERED POST ACKNOWLEDGEMENT DUE OR THROUGH MESSENGER. If the Tender is sent through Messenger, the same has to be dropped in the **TENDER BOX** duly marked Director , NIPER, S.A.S Nagar in the Purchase Section, Administrative Bhavan, NIPER on **or before 19.12.2018 till 3.00 PM .**

If it is by post (Registered Post or Speed post only) the same should reach before last date **19.12.2018 till 3.00 p.m.** otherwise, it will be summarily rejected, and Tender will opened on the same day **i.e. 19.12.2018 at 3.30 PM** in the conference Room on the first Floor of Administrative Bhawan on NIPER in the presence of Tenderers, whosoever may wish to be present. Quotations should be placed in sealed cover with the superscription on the left hand side Quotation for "**Disposal of Scrap Material lying at Scrap Yard/ Solvent Store in NIPER, S.A.S Nagar**" due on **19.12.2018.**

(Signature of the Tenderer)

Terms and Conditions and General Information

1. The documents submitted should be duly signed by the contractor including the Terms & Conditions stipulated by institute.
2. Conditional/ telegraphic and incomplete quotation will not be entertained.
3. The Scrap Vendor may visit and inspect the site to satisfy about the quality and condition of various type of scrap items laying in Scrap Yard/ Solvent Store, NIPER. No complaint whatsoever will be entertained after the scrap material is lifted. No request for sample for inspection will be accepted.
4. The Competent Authority reserves the right to cancel/ withdraw this notice and reject all or any of the offers without assigning any reasons.
5. The rates is for disposal of various type scrap material lying at Scrap Yard/ Solvent Store Yard "as is where is basis".
6. The scrap contains waste papers, news paper, books, iron scrap, plastic scrap, card board, M.S & plastic drums, plastic cane, empty bottles, glass scrap, HDPE (black), Tin/Tupper, packing wooden material, ceiling fans and water cooler pumps, Public health material etc.
7. The rate for each item should be quoted as per unit rate basis.
8. Tax and any other levies should be indicated separately.
9. The labour, transportation, packing/dismantling, loading and unloading and other arrangement will be made by the successful scrap vendor at their own risk, cost and responsibility.
10. Respective lot of various scrap of items will be awarded to the highest scrap vendor.
11. The price should be submitted in the Performa given separately.
12. Generally the materials have to be cleared by the successful scrap vendor. However, NIPER, S.A.S Nagar reserves the right to call the successful scrap vendor for clearing the scrap after making necessary payment to Institute.
13. The scrap material has to be lifted on the same working day of weighed between 10.00 am to 5.00 pm. failing which NIPER, S.A.S Nagar will not be responsible for any loss, theft, pilferage, etc.
14. The scraps have to be segregated, weighed, loaded and moved by the successful scrap vendor at their own cost.
15. The successful scrap vendor should bring their own vehicle, manpower and any other materials needed to segregate, weigh, pack, load and move the materials.
16. While removing the material, the successful bidder should provide a detailed list duly signed with information about the number of scrap materials, its components details, weight of the components and total valuation amount.
17. Quantity shown in BOQ is tentatively and variable. The weighing and valuation of scraps should be made only in the presence of Store Keeper of Scrap Yard/ Solvent Store, Security Section and Waste Disposal Committee, NIPER, S.A.S Nagar.
18. Counter signature has to be obtained from the Store Keeper and the security staff who was present during the weightment, valuation and loading time. They should also obtain due gate pass for entry & clearance.
19. Permission will be accorded to move the items outside the NIPER campus, S.A.S Nagar only on following the above procedure.

20. The rates should be valid for a period of 120 days for acceptance from the date of opening of the bid.
21. The sealed envelope must be accompanied by EMD of Rs. 5,000/- (Refundable) (Rupees Five Thousand only) by Demand Draft / Pay Order in favour of The Director , NIPER, S.A.S Nagar payable at Mohali/Chandigarh. The offer without EMD shall not be considered. The EMD shall bear no interest.
22. Scrap Vendors cannot withdraw their offer once it is submitted to NIPER, S.A.S. Nagar.
23. EMD of unsuccessful bidder will be returned within a reasonable period.
24. EMD of the successful bidder will be refunded after completion of the contract.
25. No enquiry of bidder shall be entertained once the material is lifted by them.
26. The personnel employed for the disposal action (job) shall strictly obey the Safety Rules in force while working in NIPER, S.A.S Nagar.
27. The job shall be done without damaging the premises / roads / drains / etc. The buyer shall make good the damages, loss, etc., in the event of any occurrence otherwise.
28. Taxes, as applicable at the time of taking delivery of the items shall be at the cost of buyer.
29. The type of the items indicated in the list is tentative and subject to change.
30. The successful purchaser with **highest bid** will be allowed to take delivery.
31. The successful bidder will not be permitted to sort out materials as removable or not. The entire lot identified by the Waste Disposal Committee is to be removed.
32. The material shall be collected only in trucks licensed to carry such old scrap materials.
33. No other material should be removed from the site (Scrap Yard/ Solvent Store Yard, NIPER).
34. NIPER, S.A.S Nagar reserves the right to divide / split the order between more than one qualified bidders or empanel more than one bidder.
35. NIPER, S.A.S Nagar also reserves the right to accept / reject the offers or cancel the whole proceedings without assigning any reason whatsoever. The decision of the Director, NIPER, S.A.S Nagar will be final and binding on the bidder(s). BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
36. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Mohali only.
37. Quotations are to be submitted in sealed cover super scribing the tender details and should be submitted within the last date and time specified above.
38. The rates quoted by the Scrap Vendors should be valid for a period of one twenty (120) days from the date of opening the bids.
39. The rates shall be written legibly and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
40. Tenders submitted without fulfilling the above and in contravention to the tender notice are liable to be rejected.

Eligibly legibly

(Signature of the Tenderer)

Declaration. I have understood the terms and conditions given above and in case the bid is accepted, we shall abide by the terms and conditions as referred above without any further cause or reason.

I / We accept all the terms and conditions contained in NIPER, S.A.S Nagar.

**Signature of the authorized
person with Seal of the Scrap
Vendor.**

BOQ

Disposal of Scrap Material lying at Scrap Yard/ Solvent Store in NIPER, S.A.S Nagar

S. No.	Description of item	Unit	Rate per unit	Amount
1.	Waste papers	Kg		
2.	News paper/ books	Kg		
3.	M.S. drum 200 litres	No.		
4.	Plastic drums 200 litres	No.		
5.	M.S drum 25 litres	No.		
6.	Plastic Drums 25 litres	No.		
7.	Plastic cane 5 litres	No.		
8.	Empty bottles	Kg		
9.	Ceiling fans of different sizes 48" and 56"	No.		
10.	Iron Scrap	Kg		
11.	Waste Copper	Kg		
12.	Card Boards	Kg		
13.	Books	Kg		
14.	Waste cooler pump	Per piece		
15.	Plastic scrap	Kg		
16.	Plastic drum 200 liters	No.		
17.	Tube electrical	Kg		
18.	Exhaust fan 12"	No.		
19.	Exhaust fan 15"	No.		
20.	Exhaust fan 18"	No.		
		Total		
		G.S.T. @		
		G. Total		

Signature of the authorized person with Seal of the Scrap Vendor.