

**MINUTES OF HOUSE ALLOTMENT COMMITTEE MEETING HELD ON 23.08.2017 AT 4.00 PM IN  
THE ADMINISTRATIVE BHAWAN, NIPER, SAS NAGAR**

Following were present in the meeting:

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|---|---|-------------|
| 1. Prof. Pramil Tiwari, Deptt. of Pharmacy Practice | - | Chairperson |
| 2. Dr. Sunil Gupta, Pharmaceutical Management       | - | Member      |
| 3. Dr. Chaaya Iyengar, Deptt. of Biotechnology      | - | Member      |
| 4. Shri J. K. Chandel, Deputy Registrar (F&A)       | - | Member      |
| 5. Shri Manoj Tiwari, Assistant Registrar (Estt)    | - | Convener    |

At the outset, the Convener of the Committee welcomed the Chairman and other member of the Committee. The convener apprised that applications were invited vide Circular No. F.1-18(8)/2010/Estt dated 14.07.2017 from eligible employees for allotment of various vacant quarters under different categories in NIPER campus. Thereafter, priority lists were drawn for various categories as per the amendment circular dated 14.09.2009. These priority lists were circulated among the employees of this Institute for inviting objections, if any, by 26.07.2017. Convener apprised that as such no objection had been received, however, some request to stay the allotment of Type-IV quarters to non-entitled one grade pay below employee on payment of triple license fee due to their pending grievance.

All the priority lists alongwith Allotment Rules and amendments dated 14.09.2009 therein were placed before the committee. Convener also apprised that the amended circular dated 14.09.2009 has been ratified by the BoG in its 69<sup>th</sup> meeting and BoG directed to allot houses strictly as per these approved rules. Shri J. K.Chandel, DR (F&A) & Member, HAC apprised that CAG, Audit Party has serious objection on vacant staff quarters for a long time and they are continuously assuring Audit that we are in process to allot vacant quarters very soon. Thus, keeping in view of the assurance to Audit allotment shall be done immediately. This may settle the long pending outstanding CAG Audit para to some extent and also contribute towards revenue generation in the form of license fee and after allotment of vacant houses these will also be maintained.

Committee examined the priority lists for various category quarters, placed by the convener, in the light of allotment rules and amendment-dated 14.09.2009. The observations and recommendations of the committee are detailed below-

**1. Allotment for Type – V quarters –**

Two applications were received for Type –V quarters and these employees are eligible for Type-V quarters. Committee recommended their allotment in Type –V quarters as per priority list drawn.

Two applications have also been received for Type –V quarters by non-entitled one grade pay below (i.e. GP Rs. 6600/-) employees on payment of triple license fee. Keeping in view the observation of DR (F&A) as above, the committee recommended that four number of Type-V quarters, to start with, can be earmarked for allotment under this category. Quarter Nos. Type – V/2, Type – V/3, Type – V/4 & Type – V/5 be reserved for this purpose and recommended for allotment to these employees as per the priority list drawn.

**2. Allotment for Type – IV quarters –**

Three applicants were eligible for Type-IV accommodation and recommended for allocation based upon data presented. Three applications for Type –IV quarters found ineligible, therefore not recommended.

A total of 24 application have also been received for Type –IV quarters by non-entitled one grade pay below (i.e. GP Rs. 4600/-) employees on payment of triple license fee. Allotment under this category was deferred pending the resolution of the grievances put under Rapid Grievance Redressal Mechanism.

### 3. Allotment for Type – III quarters –

19 applicants were eligible for Type-IV accommodation. Convener apprised that at present only 6 quarters are vacant in Type-III accommodation. Committee recommended for allotment to 6 employees as per the priority list drawn. Committee further recommended that as and when resultant vacancies arises due to shifting of employees from Type –III to Type- IV, these quarters will be allotted to the eligible employees beyond No. 6 in the priority list.

One application for Type –III quarter was found ineligible.

### 4. Allotment for Type – II quarters –

Convener apprised that at present no quarter is vacant in Type-II category. A total of 13 applications have been received under this category. Top two applicants in the priority list drawn for Type-II quarters had applied for below entitlement. Committee recommended that as and when resultant vacancies arises due to shifting of employees from Type –II to Type-III, these quarters will be allotted to the eligible employees as per the priority list including below entitled employees.

### 5. Allotment of quarter to Ms Usha under essential category.

Convener apprised that as per Rule 8.2 of The 'Allotment of Residence (NIPER) Rules, 2001' services of PA to Registrar comes under essential category and out of turn allotment in Type III houses even if they are not entitled may be made by the Director.

Committee was apprised that although Ms Usha is working the duties of PA to Registrar in Registrar Office but it is not a sanctioned post in NIPER.

Therefore, Director, NIPER, SAS Nagar may take a call in the light of HAC recommendation dated 08.02.2017 whether the services of Ms Usha are treated to be essential in order to allot accommodation under essential category.

### 6. Retention request of Type –IV quarter by Mr. M. Jose, Ex- F&AO-

Committee considered the request dated 13.06.2017 of Mr. M. Jose, Ex- F&AO for retention of Type-IV quarter upto 31.03.2018. As per provision contained in Rule 10.2 of 'Allotment of Residence (NIPER) Rules, 2001' permissible period for retention of house in case of superannuated employees is 4 months; and, further Rule 20.1 provides that an employee who was allowed to retain accommodation under Rule 10 may allowed by the NIPER, in special case, to retain a house on payment of twice the standard license fee under rules, in advance for a period not exceeding four months beyond the period permitted under Rule 10.

Since, Mr. Jose retired on 31.03.2017 and the 4 months of normal retention period upto 31.07.2017 is already over, the committee recommended for further retention for another four months i.e. upto 30.11.2017 on payment of twice the standard license fee as per the above provisions.

### 7. Retention request of Type –V quarter by Mr. Hari Mohan, Ex –C/Admin-

Committee considered the requested dated 19.06.2017 and 17.07.2017 of Mr. Hari Mohan, Ex – C/Admin for retention of Type-V quarter for three months. As there is no provision under rules for retention of staff quarter beyond termination of engagement of consultant, the committee is of the view that he may be asked to vacate the quarter within seven days of issue of notice to him after the approval of minutes by the Director, NIPER. His dues in respect of license fee and other allied charges like electricity & water shall be recovered from him before vacating the house.

### 8. Allotment for Type – VI quarters –

Only one application was received and one house is vacant. Two members held the view that item No. 4 of the 2001 Rules clearly demarcates Type-V residences as reserved for Faculty Members/ Registrar/ Principal Library & Information Officer/ Head, Computer Centre/ Principal Scientific Officer. Type-VI houses are reserved for Professors under the said item. The members noted the amendment dated 14.9.2009 wherein this demarcation has been removed and the allotment is based upon only the grade pay of the officer.

It was, further, noted that the GP for professor in 6<sup>th</sup> CPC was Rs.10,500/- following the IIT pay-scale. At no point of time ever, the GP of professors in NIPER, SAS Nagar was

G. Srinivas  
20/8/17

M. Srinivas  
20/8/17

S. Srinivas  
21/8/17

Chaya Srinivas  
21.8.17

4/10  
2/19

Rs.10,000/-. The members submitted that the grade pay for the Type-VI house in the said document of 14.9.2009 could be a 'possible typographical error' (**Rs.10,000/- typed instead of Rs.10,500/-**) which needs to be brought to the knowledge of the BoG for direction.

Convener apprised that there is no typographical error in the Circular dated 14.09.2009 and this circular was issued after the Govt. of India notification dated 03.02.2009 and figures of Grade Pay have been incorporated in the circular dated 14.09.2009 from this notification only. The same has been approved by the BoG and as per the directions of BoG, house allotment shall be done strictly as per these approved rules.

Shri J. K. Chandel, Member deliberated that the allotment of houses in NIPER campus should be done strictly as per the circular dated 14.09.2009 and BoG's latest instructions. Any delay in the process of house allotment shall not be attributed to himself in respect of settlement of CAG & ministry audit paras.

The chairman recommended that the observations on 'possible typographical error' above in 2<sup>nd</sup> paragraph be placed before the next BoG meeting for consideration and direction. A direction on this from the BoG will synchronize the position contained in 2001 Rules and the amended document dated 14.9.2009. The allotment could be taken up after receiving the clarity/ direction.

#### **9. Choice/preference of allotted quarter-**

The committee unanimously recommended that the choice/preference of the house will be on the basis of seniority/ priority list drawn for various categories of quarters. The recommended applicants be called as per the seniority to give their choice of quarter before issuing allotment letter.

The meeting ended with thanks to the chair.

*JK 21/09*  
*23/08/2017*  
(Jitender Kumar Chandel)  
**MEMBER**

*Chaaya Iyengar*  
*30.8.17*  
(Ms. Chaaya Iyengar)  
**MEMBER**

*MT*  
*01/09/17*  
(Manoj Tiwari)  
**CONVENER**

*S Gupta*  
*28/8/17*  
(Sunil Gupta)  
**MEMBER**

*PM*  
*07/09/17*  
(Pramil Tiwari)  
**CHAIRPERSON**