



**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND
RESEARCH (NIPER)**

Sector 67, S.A.S. Nagar (Mohali)

Telephone No. 2214682-87, Fax No. 0172-2214692

No. NIQ105/2021/IND516/

Dated: 11.06.2021

NOTICE INVITING QUOTATION

We are interested in the purchase of the articles mentioned below, please send your quotation addressed to Director, NIPER, clearly specify in outer cover “**quotation for Replacement of Roof Top Sheet in Library and NIQ105/2021/IND516 date of opening 07.07.2021**”.

The quotation must be accompanied by a forwarding on letter pad of your company mentioning (I) Name of the material, (II) reference of this letter and (III) date of opening of Quotation. Your quotation should be deposited in Tender Box located at Ist Floor Administrative Bhawan, of NIPER on or before **07.07.2021** upto 3.00 p.m. to be opened on **07.07.2021** 3:30 p.m. in the Conference Room on the first floor of Administrative Bhawan of NIPER in the presence of tenderers, whosoever may wish to be present.

| Sr.No. | Description of Materials | Qty |
|---------------|--|-------------------|
| 1 | Replacement of Roof Top Sheet in Library at NIPER SAS Nagar | As per BOQ |

Yours faithfully

AAR (S &P)

CHECK LIST

1. Bids on items rate basis are invited in two bids systems (Technical Bid and Price Bid) on behalf of the Director NIPER, S.A.S. Nagar from approved and eligible contractors of CPWD, MES, Railways, BSNL, Department of Post, State PWD and govt organizations dealing in similar type of works for the work – **“Providing & Fixing of Roof Top Sheet at Library in NIPER, S.A.S. Nagar”**.
2. Estimated cost is Rs. 114200/- inclusive GST.
3. (a) The documents related eligibility shall be evaluated for eligibility criteria stipulated at Para 3 below and Agencies/ Contractors will accordingly be Qualified/ Disqualified.
(b) Contractors who fulfill the following criteria shall be considered for technical evaluation having :-
 - (i) Satisfactorily completed three similar works each costing not less than **40%** OR two similar jobs each costing not less than **60%** OR one similar works costing not less than **80%** of the estimated cost of work. Atleast, one work should be executed & completed within any govt. organizations/ PSU's/ Railways/ Govt institutes/Govt. Hospitals/ State PWD/ MES etc. Similar works shall mean “Civil Works”.
 - (ii) The bidders should have valid PAN No. (Proof to be attached).
 - (iii) The bidders should have Certificate of Registration for GST. (Proof to be attached).
4. A declaration in lieu of submitting EMD shall invariably be submitted by the Agency as per attached format.
5. The rates shall be quoted in the enclosed Schedule of Quantities and it should be signed by the Contractor.
6. The Agencies registered MSME, GOI, New Delhi shall be exempted for submission of EMD.
7. The rates shall be quoted in the enclosed Schedule of Quantities and it should be signed by the Contractor

Imp: The quotations should be submitted in two bids with the following documents: Technical document as above (Technical Bid) & rates for providing the services in the format as prescribed in (Financial bid). Both Technical Bid & Financial Bid shall be sealed separately in two different envelopes and should be clearly superscribed as to which envelope contains the Technical Bid and which one the Financial Bid. Both these sealed envelopes should than be sealed in a bigger envelope (outer cover). Tenders can be sent by Hand / Registered Post / Courier but the Institute will not be liable for late receipt of tenders due to postal delay or any other reasons. Cuttings or corrections in the tender document shall be verified by initializing and putting date

Bidder(s) / Authorized Signatory (ies)

General Terms and Conditions

1. Bids on items rate basis are invited in two bids systems (Technical Bid and Price Bid) on behalf of the Director NIPER, S.A.S. Nagar from approved and eligible contractors of CPWD, MES, Railways, BSNL, Department of Post, State PWD and govt organizations dealing in similar type of works for the work – **"Providing & Fixing of Roof Top Sheet at Library in NIPER, S.A.S. Nagar"**.
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4. A declaration in lieu of submitting EMD shall invariably be submitted by the Agency as per attached format.
5. The rates shall be quoted in the enclosed Schedule of Quantities and it should be signed by the Contractor.
6. Defect Liability Period shall be **01 year** from the date of completion of work. The Security @ 5% shall be deducted from RA bill/ Final Bill which will be refunded after completion of defect liability period.
7. Rates inclusive of all taxes, GST, duties, royalty, carriage and labour cess etc. and nothing extra shall be payable..
8. The offer will remain valid for 90 days from the last date of submission of quote.
9. The period for execution of work is **02 months** from the date of issuing of Work Order/LOI.
10. Any clarification required to be sought may be obtained from Engineering Section, NIPER before due date of submission of quotation.
11. No escalation in rates shall be allowed under any circumstances during the execution of work and extension of time, if any.
12. The contractor shall comply with all the statutory requirements in respect of said work.
13. The contractor shall deemed to have visited the site and made themselves familiar with the working conditions before submitting the quote irrespective of the fact whether they inspect the site or not.
14. Water shall be arranged by Agency. However, in case, institute's water is used, water charges @ 1% of the amount of work done will be deducted from each RA bill/final bill.
15. Electricity if available will be provided at one point and will be charged as per actual consumption. However the contractor is required to make his own arrangement by installation of generator at his own cost to cope up any eventuality in the interest of progress of work.
16. The quantity in BOQ are tentative and there may be variation which may increase/decrease.
17. The work shall be executed as per CPWD norms. Specifications of works other than specified in Schedule of Quantities will confirm to CPWD specifications/ latest Indian Standard Specifications.
18. All precautions as per CPWD safety code for the safety of workers and necessary health and sanitary arrangements for them will be taken by the Agency.
19. Material required for testing will be provided by the contractor at his own expenses. The tests considered necessary by the Engineer-in-Charge shall be got carried out by the contractor at his own expenses in recognized testing laboratory in the presence of Engineer-in-Charge or his authorized representative.
20. The contractor shall at his own cost and expense provide all materials required for the work. It is responsibility of contractor that the required material, when brought to site, shall be got entered/recorded by the Contractor at Main Security Gate, NIPER, S.A.S Nagar.
21. Measurement of work done shall be as per units specified in Schedule of Quantities. Measurements of any other item not indicated in Schedule of Quantities but required to be executed will be as per CPWD specifications.
22. In case the contractor fails to complete the work within the stipulated/extended time period, the penalty @ 1.5% per week of the cost of the total work subject to maximum 10% of the work order value will be levied on the Agency.

23. Payment will be released on the basis of RA bill/Final Bill to be put up by the Agency on the basis of actual work done subject to the condition that only one bill will be paid in a month, final bill will be cleared within three months of its submission subject to fulfillment of requisite criteria concerning execution of this work as per terms of Work Order.
24. The rate for all items of work, shall unless clearly specified otherwise include cost of all labour, materials and inputs involved in the execution of the item.
25. In case of any loss or damage to the property of the institute which is attributable to the firm, the full damages will be recovered from the firm.
26. In case of any mis-happening/ loss of life, the Agency has to bear all the claim and responsibility etc and the NIPER will not be responsible for any kind of payment to workers or contractor under these circumstances.
27. The entire dispute shall be subject to the jurisdiction of the Court of Law at S.A.S Nagar (Punjab).
28. In case of Dispute/Arbitration between the Agency and NIPER, S.A.S Nagar related to said contract, the matter shall be referred to the Sole Arbitrator appointed by NIPER, SAS Nagar. Under such circumstances, the decision of the Sole Arbitrator shall be final and binding in any respect of any dispute between the parties.
29. The decision of the Director, NIPER, S.A.S. Nagar shall be the final and binding on the contractor/ agency in respect of any clause not covered under the contract and any matter incidental to the contract.
30. The Director, NIPER reserve the right to cancel the awarded work with immediate effect without assigning reasons.

Performa for Earnest Money Deposit Declaration

Whereas, I/We _____ (Name of Agency)_____ have submitted bids for _____ (Name of work).

I/ We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

(a) If after opening of tender, I/ We withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

or

(b) I, after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents.

I/ We shall be suspended for one year and shall not be eligible to bid for NIPER, S.A.S. Nagar tenders from date of issue of suspension order.

Signature of the contractor (s)

List of Approved Makes

| S.No. | Material | Makes |
|--------------|--|--|
| 1. (i) | Gray Cement (OPC) | ACC, L & T, Gujrat Ambuja, Vikram, Birla, JK Cement, (conforming to relevant BIS Code) |
| 1. (ii) | White Cement | Birla White/ J.K.White |
| 2. | Standard Steel/ reinforcement steel | SAIL, TISCO, RINL, IISCO or equivalent. |
| 3. | Veneered particle board/ Laminated Particle board/ Commercial board, ply, teak ply, commercial ply | Archidply, Century, Bhutan board, Greenply, National, Kitply or equivalent |
| 4. | Flush Door shutters | Archidply, Century ply, Novapan or equivalent |
| 5. | Water Proofing Compound | Fosrac, Cico, Pidilite, Impemo |
| 6. | M.S. Pipe | Tata, Jindal (Hissar), Parkash, Surya, Steel Tubes, Tata or equivalent |
| 7. | PVC Pipe & Fittings | Supreme, AKG, Finolex, Prince Diplast |
| 8. | Distemper, Enamel Paint, Primer, Emulsion | Nerolac, , asian ,Berger, ICI, |
| 9. | Mosaic tiles | NITCO, Modern, NTC or equivalent |
| 10. | Ceramic/glazed/Vitrified tiles | Kajaria, NITCO, Somany, Johnson or equivalent. |
| 11. | Float valve | IVC, Leader, Prayag |
| 12. | Admixtures | Fosroc, Sika, or equivalent |
| 13. | Virtuous China Sanitary ware | Parryware, Hindustan Sanitary ware, Cera, |
| 14. | Plastic seat cover of W.C. | Commander, Diplomat, Hindware, Parryware or equivalent |
| 15. | PVC Flushing cistern | Commander, Diplomat, Hindware (Slim line) or equivalent |
| 16. | CP fittings/Mixer Pillar taps washers | JAQUAR, EXCEL, NOVA or equivalent |
| 17. | CP accessories | JAQUAR, ESSCO, EXCEL, NOVA or equivalent |
| 18. | Centrifugally cast spun iron pipes & fittings | NECO, HEPCO (BINAY UDYOG) |
| 19. | Centrifugally cast spun iron pipes & fittings (class LA) | Electro steel, Kesoram |
| 20. | G.I.Pipes | Jindal (Hissar), TATA, Prakash Surya |
| 21. | G.I. fittings | Unik, AMCO, AVR, NVR, UCO |
| 22. | Gun metal valves/ Brass valve | Leader, Zoloto, Sant, DRP |
| 23. | Brass stop & Bib cock | Zoloto, Sant, L & K, Leader, DRP |
| 24. | Stoneware pipes & gully trap | Prefect, Hind or ISI marked S.W. pipes |
| 25. | Mirror/ Float glass | Atul, Modi Guard, Saint Gobain |
| 26. | Grouting compound | Endura, Pidilite, Fosroc or equivalent |
| 27. | Locks | Godrej, Harison, Dorma or equivalent |
| 28. | CI manhole covers and CI gratings | NECO, RIF or equivalent |
| 29. | Doors and Windows fixtures/fittings | Everite, Hardima, Crown/ Classic or equivalent. |
| 30. | Door closer/ floor springs | Doorking, Everite, Hardwyn, Universal |
| 31. | Aluminium sections | Hindalco, Jindal, Indalco, Kunal or equivalent |
| 32. | Stainless steel pipes/ flats (304) grade | Jindal or equivalent. |
| 33. | Hollock wood variety | 1 st class hollock wood (selected) |

Note:-

1. The contractor shall produce samples before procurement of the material for approval of the client for all material required for works. The material of the makes out of the above as approved by the owner shall be used on the work. The decision of the client from the above makes shall be final.
2. In respect of material for which approved makes are not specified as above. The same shall be decided by the client and shall be as per BIS codes.
3. The contractor shall submit samples of all materials 2 weeks before the date of incorporation of the same in work.
4. All makes specified above should invariably conform to relevant BIS codes.

MANDATE FORM FOR PAYMENT

| Sr.No. | Supplier Details | |
|--------|----------------------|--|
| 1 | Vendor Name | |
| 2 | Father/ Husband Name | |
| 3 | DOB | |
| 4 | PAN Number | |
| 5 | Aadhaar Number | |
| 6 | TIN Number | |
| 7 | Service Tax No. | |
| 9 | Address1 | |
| 10 | City | |
| 11 | Country | |
| 12 | State | |
| 13 | District | |
| 14 | Pin code | |
| 15 | Mobile No. | |
| 16 | Phone | |
| 17 | Email | |
| 18 | Bank Name | |
| 19 | IFSC Code | |
| 20 | Account Number | |
| 21 | Others | |

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Bidder(s)/Authorized Signatory (ies)

(shall be sealed separately envelope)

Financial Bid

BOQ for Replacement of Roof Top Sheet in Library at NIPER, S.A.S Nagar

| S. No | Items | Qty | Unit | Rate in figure (Rs.) | Amount in Figure (Rs.) | Amount in words (Rs.) |
|--------------|--|------------|-------------|-----------------------------|-------------------------------|------------------------------|
| 1 | Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required. | | | | | |
| | In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works | 300 | Kg | | | |
| 2 | P&F the double wall 6mm thick polycarbonate sheet as per drawing. The sheet to be fixed with ALCOX fixing system management and providing EPDM rubber gasket. | 17 | Sqm | | | |
| 3 | Roof exhaust fan wind driven 24" for shed. | 1 | No. | | | |
| 4 | Student Property Counter of size 6' x 3' made of stainless steel sheet 22 gauges with 1'x1' boxes (Total 18 boxes) (SS grade 304) | 1 | No | | | |
| | Total Amount in words | | | | | |

